



March 2023

FORMS 700, 804, AND 805 – NEW POSITIONS AND DISTRICT CONSULTANTS

Local districts' Conflict of Interest Codes govern which school district employees file a Form 700 and the scope of disclosures required. K-12 districts typically adopt a resolution specifying the designated positions and their disclosure categories (see CSBA BB 9270 and Form E-9270). Independent district consultants may also be required to file a Form 700 if they are involved in making governmental decisions.

When a district adds new positions or employs consultants who are required to file a Form 700, the resolution and Conflict of Interest Code should be modified. Every two years, acting as our “code reviewing body,” the County Board of Supervisors requests that districts provide notice of any changes in the Code, including changes in designated positions and disclosure categories.

The Fair Political Practices Commission (FPPC) has made Form 804 available to districts to internally identify the new positions. Districts can use Form 805 to identify consultants required to file and the scope of their disclosure obligations on Form 700. These forms can be found on the [FPPC website](#) and are for internal use. Forms 804 and 805 are not mandatory at this time.

Please let us know if you have any questions or need further information.

~ Mark Pafford

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