



## *Labor & Employment Law Update*

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### **ACTIVITY SUPERVISOR CLEARANCE CERTIFICATE**

AB 1025 provides that classified and walk-on coaches - and many other volunteers - will need special certificates issued by the Credentials Commission starting with the 2010-11 school year. Although the State has not yet issued administrative regulations, this Activity Supervisor Clearance Certificate has the following statutory requirements.

#### **Who is covered?**

Persons, paid or volunteer, who supervise, direct or coach a student activity program. The applicable programs are those sponsored by or affiliated with the school district.

#### **What exactly is a “program?”**

While there is no all-inclusive definition, the statute lists scholastic programs, interscholastic programs and school-sponsored (or booster club) extracurricular activities. Certificates are required for supervision, direction or coaching of cheer teams, drill teams, dance teams and marching bands.

#### **Are there any exempted programs?**

Yes. Volunteers who help with meal programs, as well as volunteer classroom aides, are exempt.

#### **What information is required for issuance by the Credentials Commission?**

A DOJ report on the applicant's state and federal criminal history.

#### **If issued, how long is a certificate good for?**

Five years.

**Costs?**

\$55.00 to process the application through the applicable County Office of Education. The cost of the fingerprints will be extra.

**What about delays - turnaround time? Suppose a coach walks away on opening day of the season?**

CTC has informally stated that their projected turnaround time for applications will be 10 days. The statute does expressly allow a County Office of Education to immediately issue an interim temporary certificate pending processing at CTC.

**More information to come?**

Yes. CTC will eventually have to promulgate regulations for public review. We assume that the California Interscholastic Federation (CIF) will circulate advisory memoranda to each section or league.

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If you need further information on this topic, do not hesitate to contact our office.

— Peter C. Carton

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