



Schools Legal Service
is a joint powers entity
providing legal and
collective bargaining
services to California
public education
agencies since 1976.

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To: Schools Legal Service Clients
From: Pete Carton
Re: Annual Notification to Parents—2007 Update

Each year Schools Legal Service updates the suggested Annual Notice to Parents appearing on our web page at www.schoolslegalservice.org in the "Members Only" section. Again this year we find that the Legislature has not enacted any new matters requiring modifications or additions. Consequently, our recommended text for the 2007-08 annual notice package remains unchanged.

We do want to re-emphasize a few things –

1. The internet usage notice requirements (item 54 in the list) technically need not appear in the annual notice list. Many districts will still want to keep them in place, as the text follows existing board policies. We have kept the text in our list for reference.
2. This notice does not address notices designed for notices to a limited target audience, such as under various federally-funded programs. Check with your coordinators or consultants for Title I or other specific programs.
3. The annual notice package must be augmented and tailored to fit a variety of other specific circumstances applicable to individual school entities. A list of items typically to be considered for inclusion are:
 - The school calendar, including identification of minimum days and staff development days
 - Your District's policy on classroom visits
 - The pesticides to be used at each school site
 - District sexual harassment policy
 - No Child Left Behind policies and requirements beyond those already appearing in our list
 - Your District's Uniform Complaint Procedure policy

Of course, we stand ready to answer any questions. If you have any comments and suggestions, please let us know.

PCC/cp
Enclosure