

Employment-Related Transfer

*For School Year _____
For Grade _____

Use a separate form for each child. Please type or print. See reverse for the statute governing such transfers.

PART A.

PARENT/GUARDIAN completes this section and returns all copies to school district of parent/guardian employment.

Student's Name: _____ Date of Birth: _____
School District of Residence: _____ County: _____
School Presently Attending or Last Attended: _____ Grade: _____
School District of Parent/Guardian Employment: _____ County: _____
School Requested: _____ (District retains the right to assign student to any school)

Name of Parent/Guardian: _____ Home Phone: _____
Address: _____ Work Phone: _____
Employer Name: _____
Address: _____
Supervisor's Name: _____ Phone: _____

PLEASE ATTACH VERIFICATION OF BEING PHYSICALLY EMPLOYED WITHIN BOUNDARIES OF THE DISTRICT. The most common means of verification are a letter from your employer or paycheck stub. Contact your district of employment for specific employment verification requirements.

I declare, under penalty of perjury under the laws of California, that the information provided above is true and accurate. I understand that this information may be verified and that inaccurate or false information may subject my request to denial or revocation. I further understand that my employment is subject to periodic verification. I consent to my employer verifying my employment and the location of my physical employment.

(Signature of parent/guardian) (Date)

PART B.

SCHOOL DISTRICT OF PARENT/GUARDIAN EMPLOYMENT completes and forwards all copies to school district of residence.

ACTION OF DISTRICT OF EMPLOYMENT: Date Received: _____

Approved Employment verified on: _____ by _____
(Date) (Name)
 Denied
Reason for denial: Negative impact on desegregation plan
 Other: _____

(Signature and title of authorized representative) Date: _____

PART C.

SCHOOL DISTRICT OF RESIDENCE completes and distributes copies as indicated below.

ACTION OF DISTRICT OF RESIDENCE: Date Received: _____

Approved
 Denied
Reason for denial: Negative impact on desegregation plan
 Transfer exceeds limits allowed by law

(Signature and title of authorized representative) Date: _____

*If approved, you are not required to reapply annually. However, at the District's request, employment must be periodically verified.

Distribution: white (original) – district of desired attendance Yellow–district of residence Pink–parent/guardian

CALIFORNIA EDUCATION CODE
SECTION 48204(b) and (c)

- (b) A school district may deem a pupil to have complied with the residency requirements for school attendance in the district if at least one parent or the legal guardian of the pupil is physically employed within the boundaries of that district.
- (1) This subdivision does not require the school district within which at least one parent or the legal guardian of a pupil is employed to admit the pupil to its schools. A school district shall not, however, refuse to admit a pupil under this subdivision on the basis, except as expressly provided in this subdivision, of race, ethnicity, sex, parental income, scholastic achievement, or any other arbitrary consideration.
 - (2) The school district in which the residency of either the parents or the legal guardian of the pupil is established, or the school district to which the pupil is to be transferred under this subdivision, may prohibit the transfer of the pupil under this subdivision if the governing board of the district determines that the transfer would negatively impact the court-ordered or voluntary desegregation plan of the district.
 - (3) The school district to which the pupil is to be transferred under this subdivision may prohibit the transfer of the pupil if the district determines that the additional cost of educating the pupil would exceed the amount of additional state aid received as a result of the transfer.
 - (4) The governing board of a school district that prohibits the transfer of a pupil pursuant to paragraph (1), (2), or (3) is encouraged to identify, and communicate in writing to the parents or the legal guardian of the pupil, the specific reasons for that determination and is encouraged to ensure that the determination, and the specific reasons therefor, are accurately recorded in the minutes of the board meeting in which the determination was made.
 - (5) The average daily attendance for pupils admitted pursuant to this subdivision is calculated pursuant to Section 46607.
 - (6) Unless approved by the sending school district, this subdivision does not authorize a net transfer of pupils out of a school district, calculated as the difference between the number of pupils exiting the district and the number of pupils entering the district, in a fiscal year in excess of the following amounts:
 - (A) For a school district with an average daily attendance for that fiscal year of less than 501, 5 percent of the average daily attendance of the district.
 - (B) For a school district with an average daily attendance for that fiscal year of 501 or more, but less than 2,501, 3 percent of the average daily attendance of the district or 25 pupils, whichever amount is greater.
 - (C) For a school district with an average daily attendance of 2,501 or more, 1 percent of the average daily attendance of the district or 75 pupils, whichever amount is greater.
 - (7) Once a pupil is deemed to have complied with the residency requirements for school attendance pursuant to this subdivision and is enrolled in a school in a school district the boundaries of which include the location where at least one parent or the legal guardian of a pupil is physically employed, the pupil does not have to reapply in the next school year to attend a school within that district and the district governing board shall allow the pupil to attend school through grade 12 in that district if the parent or legal guardian so chooses and if at least one parent or the legal guardian of the pupil continues to be physically employed by an employer situated within the attendance boundaries of the district, subject to paragraphs (1) to (6), inclusive.
- (c) This section shall become inoperative on July 1, 2012, and as of January 1, 2013, is repealed, unless a later enacted statute, that becomes operative on or before January 1, 2013, deletes or extends the dates on which it becomes inoperative and is repealed.